



Washington Montessori
Public Charter School
 2330 Old Bath Hwy.
 Washington, NC 27889
 Phone: (252) 946-1977 Fax: (252) 946-5938
 www.wmpcs.org

FINAL DRAFT

October Minutes

October 20th, 2022, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
X Jamie Midgette, Chair X Matthew Holliday, Treasurer Joseph Knox, Member X Lisa Lawless, Secretary X Sara Watson, Member	X Darla Prescott, Directress of Education and Academics X Amber Miller, Faculty Representative TBD, MPTO Representative SGA Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:02 pm	Jamie Midgette called the meeting to order at 7:02 p.m by Jamie Midgette Reading of the Mission Statement First: Lisa Lawless Second: Sara Watson	Member sign in sheet
Agenda	Voting and non-voting amendment <ul style="list-style-type: none"> ● Add discussion for dresscode ● HR Audit follow up Approved Agenda 1st: Lisa Lawless; 2nd: Sara Watson All Favor, All in favor Yes	
Privilege of the Floor	Privilege of the floor: 3 min timekeeper None	See Public Comments
Action Items	Approval of September Minutes. 1st: Sara Watson , 2nd: Lisa Lawless All Favor, All in favor Yes	

**New Business/
Next
Agenda/Discussion**

Children's House Report:

- Montessori Services Fundraiser deadline, Oct 21, 2022
- Southside Farm Field Trip, Oct 17, 2022
- Fire Safety, Oct. 7th
- Fire Truck visit, Oct. 14th
- Children are well on their way to normalization
- Parent volunteers helped with garden as well as the clothes closet
- Parents have begun to visit and observe in the classrooms.

Elementary Report:

- LE - Fire safety/fire truck demonstration (last two weeks)
- LE - Second and third great lesson presentations (Timelines of Life and Early Humans)
- LE to Village and Farm Museum in Greenville, October 18-19
- UE - Fifth grade to Goose Creek in November
- SSARS (6th grade) and Say Hello (1st-5th grades) training, November 4 deadline
- UE - making baby blankets for Vidant Hospital, November delivery
- Students in UE have the option to opt in for Say Something Training
- All students participating in a book club/literature circle in their classroom
- Poorman's Restaurant hot lunch-UE

Secondary Report:

- HS NY Trip Interest Meeting, Oct 4
- FFA Jacket/Greenhand Degree Ceremony, Oct 12
- FAFSA and College Night at BCC 6:00 p.m, Oct 18
- NHS Blood Drive, Oct 27
- Community building trip on Nov. 4th
- Middle School 5k fundraiser at Smoke on the Water - Oct. 22
- NHS society inductions will be in November

Secondary Going out Experiences:

- Field Trip, Art Class-Downtown Washington, Sept 22 & 23
- Field Trip, Practical Life- HS Career Fair Greenville - Sept 29
- Field Trip, FFA NC State Fair, October 18
- Field Trip, Gray Gallery & River Park North-Photography- Oct 20
- Drama class, Day of the Dead and Bath After Dark, October 14

Secondary Entrepreneurship Opportunities:

- Little Caesars hot lunch-HS
- Violin rental business-HS
- Concession Stand-Jr. High and Montessori Munchies
- New FFA chapter will serve as a club and business
- Seniors reopened Friday SHOB
- Yearbook, entrepreneurial skill building
- Drama/Theater Business
- Middle School 5k fundraiser, October 22

Secondary Experiences hosted on Campus:

- WMPCS "spooky" movie night, October 21
- Fall festival, hosted by FFA club, October 26

Service Learning Experiences:

- 9th grade students: Volunteered with playground equipment installation

Faculty Representative- Amber Miller Report

- Enjoying the Reading out louds from Mrs. Whiteside
- Community night
- Reflecting - Enjoying seeing the third graders stepping up and seeing the three year cycle play out
- Working on document more for students when they struggle; support from the interventions is very helpful

See attached letter from MPTO

MPTO- Report

- Letter submitted by Theresa DeLeon- see attached letter and quote for performance risers

Darla's Report:

Questions Lisa Lawless: Gym floors, why are we having to redo? Reported from the crew that the sealer is faulty and the company has provided new/free product

Question Sara Watson: How often do you have substitute training? Twice a year and required to do observation in each level

Question Lisa Lawless: Questioned if we lost any students, noticed the numbers moved. We did not lose any students, they just switched grades. Some promoted and one demoted.

Question Lisa Lawless: Who is going on the PowerSchool Training? Reported that Carol is going to PowerSchool training and Darla will go to Office of Charter School

Questions Lisa Lawless: Update on the Playground (see below in Grounds & Building)

Staffing:

- All staff positions filled

Curriculum Development:

- Full staff meeting
- Interventionists working in LE/UE classrooms and pull outs for math and reading

Ongoing Curriculum Development:

- SPIRE groups progress monitored
- Weekly Child Study meetings
- Adolescent Study meetings
- MTSS meetings, Fridays
- Weekly meeting with Secondary Post-Coordinator, Mondays
- Weekly meeting with Elementary and CH HoS

Professional Development/Opportunities:

- Washington Police Dept training, Sept. 22
- Mental Health Training, Canvas courses, school-wide staff, due November 11
- Autism Awareness training course, new staff
- Crisis Prevention training; Train the trainer September
- Virtual Thinking Strategies, Montessori in the Public Sector, September-October
- Substitute training class, Sept. 22
- PowerSchool Training in Raleigh -Oct 27 & 28
- TWD, Reading Comprehension for CH, LE, and UE, October 28
- LE CMTE-NC AMS training, Summer 2022-June 2023
- HS CGMS training, October 2022-Summer 2024

Exceptional Children's Program:

- 59 students receiving services
- 8 initial referrals in process

Testing:

- Pre-ACT, October 26

Administrative Operations:

- Meeting with copy supplier
- Parent-teacher conference schedules in progress

Technology:

- Install additional Wifi Access point Building 1 - One per classroom

Website:

- Submitted all information for conversion

County Funding:

- October 2022 Reports Submitted

Reports/Grants Submitted:

- PMR (monthly) NC DPI
- ADM (monthly) NC DPI
- DLMI Report (annual) NC DPI
- EDS Data Report (annual) NC DPI
- AMC Course Enrollment (annual) NC DPI

Finances Rick:

- Reviewed Financial Report- see attached
 - Explained Fund 1, Fund 2 and Fund 3
 - Discussed Expense Budget
 - Discussed Administrative Service expense \$35,000 liability insurance premium.
- Cash Report
 - Drop of the Central account is when we make the big loan payment. Two USDA loans \$82,000 and \$ 89,000 due annually.
- Received Grant Award from NCDPI-
 - Installment payments
 - \$58, 000 for year
- Discussed how grants are allocated and we spend from certain funds first.
- Working through Audit Report, about halfway through- Then goes to the Board

Legal:

Grounds/Building Operations:

- City Fire Inspections-9/21/22 - Passed
- Secondary fitness equipment-installation in progress
- Primary Playground -Swing sets installation in progress. Surface contractor contacted for pour date.
- Repair of HVAC building
 1. Building 2 delayed until no later than Dec 2022. Supply issues with the parts; installation targeted Thanksgiving break. No charge from the contractor until installation is completed.
 - 2. The building 2 HVAC equipment has also changed to LG systems. This was

Financial Report

	<p>due to two issues: 1) the current repair would have only had 1-year warranty, and 2) the delays were unacceptable. The new equipment will have an 11-year warranty on them.</p> <ul style="list-style-type: none"> ● 3. Jr. High building: Motor on fan to be replaced ● 4. High School: Contractor is meeting with the manufacturer--circuit board keeps blowing ● Floors in gym- full strip; application of oil based wax- to be completed over Winter Break ● Landscaping behind CH to be completed 	
<p>Other Business/Motions</p>	<p>SRO Discussion</p> <ul style="list-style-type: none"> ● Ricks Financial recommendation ● Staff Poll -voted 37/4 not have SRO on campus <p>Lisa Lawless questioned if there was any grant funds for SRO officers. Rick will check, but believes it will be limited funds and the timeline will not be extended long term.</p> <p>Jamie Midgette questioned if the local law enforcement has kept up their end for increased patrol. Darla reported that they are and high school is planning a reception for them at the end of the year.</p> <p>Lisa Lawless suggested if Darla believed the staff needed additional training for safety to bring it to the Board if needed.</p> <p>Table discussion until the next meeting. Rick to check on the grant fund available.</p> <p>Proposed Change to the dress code for the high school</p> <ul style="list-style-type: none"> ● Prepare them for the real world by dressing professionally. ● Board commented on the student who presented the proposal and to encourage her to keep advocating. <p>No Action: Dress code will remain the same.</p> <p>Additional follow up compliance HR Audit required</p> <ul style="list-style-type: none"> ● Acceptable to use the same company as last year. ● Would like to see if they have a rotation for audit for protocol 	<p>See documents</p>
<p>Closed Session</p>	<p>First: Sara Watson Second: Lisa Lawless Started at 7:53 p.m.</p>	<p>If needed</p>

	Closed session: Personnel 143-318.11(a) 8:40 p.m. out First: Lisa Lawless Second: Matt Holiday	Personnel
Open Session	Chair, Motion to go into open session First: ,Second: Approve None Ends	
Adjournment	Adjourned at 8:45 pm First: Lisa Lawless , Second: Matt Holiday	

Community Members at the Meeting: See Sign-in

1. Amanda Holton
2. Donna Johnson
3. JoDee Anderson
4. Kyleigh Blake
5. Austin Andrews
6. Kate Oliver
7. Amber Miller



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FOR REVIEW

October Public Comments

Oct. 20th, 2022, 7:00 p.m.

Privilege of the Floor:

3 min _____ timekeeper

Public Comments Protocol read by

- No Public Comments